

## EMERGENCY REMOTE LEARNING PLAN

In the event of an emergency closing, it is the commitment of The Clear View School Day Treatment Center that our preparations, first and foremost, ensure the health and safety of our constituents (staff, students and families) in the most effective manner available and provide for the substantial continuity of educational and mental health services throughout the emergency. In recognition that such a declaration may include a range of requirements from increased restrictions on operation to complete closure, the follow pre-planning preparations will remain in place at all times:

- 1) Every student receives a Clear View email account upon admission and has access to their classroom's Google Classroom account.
- 2) Students make use of Google Classroom as part of their academic resources throughout the school year ensuring they develop a facility and comfort using the platform.
- 3) Chromebooks stand ready for distribution to any student or staff member who would require a device to support their equitable participation in remote learning and telehealth services.
- 4) Active licensure to Google Suite for Education and Zoom are maintained and Chromebooks are kept updated accordingly.
- 5) Families will be surveyed at the beginning of each school year to determine home access to computing devices and internet connectivity.
- 6) Transportation staff will be available to deliver needed items to homes where parents are unable to transport themselves to obtain them.
- 7) IT services will be available to troubleshoot technology needs, including repair and replacement of devices as needed.

### Protocol for Implementing Emergency Remote Learning Plan

- 1) Designated staff teams will contact all families individually to inform them of the imminent closure/ partial closure. Immediate needs of the students and families will be assessed at that time. These include but are not limited to need for a dedicated device, medication, school materials, and food insecurity. Individual student plans will be made with family input as is possible within the constraints of the emergency restrictions.
- 2) Arrangement for outdoor pick up of needed equipment and materials will be made with each family. Transportation staff will be utilized to deliver devices/ materials etc. to families who are unable to transport themselves for pick up.
- 3) Remote instruction will be provided daily throughout the closure during the hours of 9:00 am – 3:00 pm. The remote learning day will be structured utilizing both synchronous and asynchronous learning. Remote learning for school-age students will have no less than 3 hours of synchronous instruction including periods of individual instruction where indicated and related services. The preschool schedule will have no less than 2 hours of synchronous learning with parent support as needed and including related services.
- 4) For families where internet access is unavailable, paper packets will be delivered home and synchronous support contact with teachers and related service providers will be made by telephone. Home visits may also be a part of the outreach plan if safety considerations allow.
- 5) All provisions will be provided in accordance with students' individualized education programs and comprehensive treatment plans.